

Steve Atkinson MA(Oxon) MBA FIoD FRSA
Chief Executive

Date: 31 July 2015



Hinckley & Bosworth
Borough Council

A Borough to be proud of

**To: Members of the Finance, Audit & Performance
Committee**

Mrs R Camamile (Chairman)
Mr P Wallace (Vice-Chairman)
Mr DS Cope
Mr KWP Lynch

Mr LJP O'Shea
Miss DM Taylor
Mr HG Williams

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be a meeting of the **FINANCE, AUDIT & PERFORMANCE COMMITTEE** in the De Montfort Suite, Hinckley Hub on **MONDAY, 10 AUGUST 2015** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Please be reminded that there will be training for members of the committee at 5.30pm on the same evening, in the De Montfort Suite.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Officer

FINANCE, AUDIT & PERFORMANCE COMMITTEE - 10 AUGUST 2015

A G E N D A

1. APOLOGIES AND SUBSTITUTIONS

2. MINUTES OF PREVIOUS MEETING (Pages 1 - 4)

To confirm the minutes of the meeting of the Finance Audit & Performance Committee held on 13 April 2015.

3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES

To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting (to be taken at item 15).

4. DECLARATIONS OF INTEREST

To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the Agenda.**

5. QUESTIONS

To hear any questions in accordance with Council Procedure Rule 10.

6. 2015/16 OUTTURN - 1ST QUARTER (Pages 5 - 24)

Report of the Deputy Chief Executive (Corporate Direction).

7. AGED DEBT - 1ST QUARTER (Pages 25 - 28)

Report of the Deputy Chief Executive (Corporate Direction).

8. BUSINESS RATES RETENTION (Verbal Report)

Verbal update.

9. TREASURY MANAGEMENT (Pages 29 - 38)

Report of the Deputy Chief Executive (Corporate Direction).

10. INTERNAL AUDIT PLAN 15/16 (Pages 39 - 62)

Report of the Deputy Chief Executive (Corporate Direction).

11. ANNUAL GOVERNANCE STATEMENT (Pages 63 - 78)

Report of the Deputy Chief Executive (Corporate Direction).

12. SERVICE REVIEW - PLANNING (Pages 79 - 86)

Report of the Deputy Chief Executive (Community Direction).

13. PERFORMANCE AND RISK MANAGEMENT FRAMEWORK 2014-15 (Pages 87 - 100)

Report of the Deputy Chief Executive (Corporate Direction).

14. ANNUAL REPORT AND WORK PROGRAMME (Pages 101 - 114)

Annual report 2014/15 and work programme 2015/16 attached.

15. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY